

**BOARD OF COUNTY COMMISSIONERS  
MEETING MINUTES**

December 19, 2019  
County Commission Chambers  
945 North Temple Avenue  
Starke, FL 32091  
Regular Scheduled Meeting  
6:30 p.m.



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**PRESENT:** Commissioner District 3 Chairman Chris Dougherty  
Commissioner District 2 Vice-Chairman Kenny Thompson  
Commissioner District 1 Commissioner Ross Chandler  
Commissioner District 4 Commissioner Danny Riddick  
Commissioner District 5 Commissioner Frank Durrance

**ALSO PRESENT:** Rachel Rhoden, Interim County Manager; Will Sexton, County Attorney; Ray Norman, Clerk of Courts; Marlene Stafford, Deputy Clerk; Jim Farrell, Finance Director; Sheriff Smith; Allen Parrish, Emergency Medical Services Director; Jason Dodds, Road Superintendent; Mark Crawford, Press; and Randy Andrews, Zoning Director.

**CALL TO ORDER:** Chairman Dougherty called the meeting to order at 6:30 p.m.

Chairman Dougherty deviated from the agenda to make a presentation.

**PRESENTATION:** The Board presented Mr. Brad Carter with a plaque in appreciation and recognition of 13 years of outstanding and dedicated service to Bradford County as County Manager.

**1. PUBLIC HEARINGS FOR ENACTMENT OF ORDINANCES, Randy Andrews, Zoning Director:**

**A. FIRST READING:**

**LAND USE CLASSIFICATION AMENDMENT APPLICATION NO. R191024A, FROM  
RESIDENTIAL, LOW DENSITY (LESS THAN OR EQUAL TO 2 DWELLING UNITS PER  
ACRE) TO COMMERCIAL, HIGHWAY INTERCHANGE, FILED BY BETTY H. SINEATH:**

Mr. Andrews read the title of the ordinance into the record.

Chairman Dougherty opened the public hearing. There being no response, the public hearing was closed.

**B. LAND USE CLASSIFICATION AMENDMENT APPLICATION NO. S191011A, FROM INDUSTRIAL TO AGRICULTURAL-2 (LESS THAN OR EQUAL TO 1 DWELLING UNIT PER 5 ACRES), FILED BY PAMELA PARKER:**

Mr. Andrews presented the ordinance for consideration, reading the title into the record.

Chairman Dougherty opened the hearing. There being no response, the public hearing was closed.

*Vice-Chairman Thompson moved, seconded by Commissioner Durrance, and **carried 5-0, to adopt the ordinance.** ([Ordinance No. 2019-13](#))*

**C. REZONING APPLICATION NO. Z 19-05, FROM INDUSTRIAL(I) TO AGRICULTURAL-2 (A-2), FILED BY PAMELA PARKER:**

Mr. Andrews presented the ordinance for consideration, reading the title into the record.

Chairman Dougherty opened the hearing. There being no response, the public hearing was closed.

*Commissioner Riddick moved, seconded by Vice-Chairman Thompson, and **carried 5-0, to adopt the ordinance.** ([Ordinance No. 2019-14](#))*

**D. LAND USE CLASSIFICATION AMENDMENT APPLICATION NO. S191011B, FROM AGRICULTURAL-2 (LESS THAN OR EQUAL TO 1 DWELLING UNITS PER 5 ACRES) TO COMMERCIAL, FILED BY DOUGLAS W. BENNETT AND KATHRYN M. BENNETT:**

Mr. Andrews presented the ordinance for consideration, reading the title into the record.

Chairman Dougherty opened the hearing. There being no response, the public hearing was closed.

*Vice-Chairman Thompson moved, seconded by Commissioner Chandler, and **carried 5-0, to adopt the ordinance.** ([Ordinance No. 2019-15](#))*

**E. REZONING APPLICATION NO. Z 19-06, FROM AGRICULTURAL-2 (A-2) TO COMMERCIAL, INTENSIVE (CI), FILED BY DOUGLAS W. BENNETT AND KATHRYN M. BENNETT:**

Mr. Andrews presented the ordinance for consideration, reading the title into the record.

Chairman Dougherty opened the hearing. There being no response, the public hearing was closed.

*Commissioner Chandler moved, seconded by Commissioner Riddick, and **carried 5-0, to adopt the ordinance.** ([Ordinance No. 2019-16](#))*

**F. LAND USE CLASSIFICATION AMENDMENT APPLICATION NO. S191011C, FROM AGRICULTURAL-2 (LESS THAN OR EQUAL TO 1 DWELLING UNIT PER 5 ACRES) TO COMMERCIAL, FILED BY ERIC BEAUREGARD:**

Mr. Andrews presented the ordinance for consideration, reading the title into the record.

Chairman Dougherty opened the hearing. There being no response, the public hearing was closed.

*Commissioner Durrance moved, seconded by Vice-Chairman Thompson, and **carried 5-0, to adopt the ordinance.** ([Ordinance No. 2019-17](#))*

**G. REZONING APPLICATION NO. Z 19-07, FROM AGRICULTURAL-2 (A-2) TO COMMERCIAL, INTENSIVE (CI), FILED BY ERIC BEAUREGARD:**

Mr. Andrews presented the ordinance for consideration, reading the title into the record.

Chairman Dougherty opened the hearing. There being no response, the public hearing was closed.

*Commissioner Riddick moved, seconded by Commissioner Chandler, and **carried 5-0, to adopt the ordinance.** ([Ordinance No. 2019-18](#))*

**H. LAND USE CLASSIFICATION AMENDMENT APPLICATION NO. S191024A, FROM RESIDENTIAL, LOW DENSITY (LESS THAN OR EQUAL TO 2 DWELLING UNITS PER ACRE) TO COMMERCIAL, HIGHWAY INTERCHANGE, FILED BY BETTY H. SINEATH:**

Mr. Andrews presented the ordinance for consideration, reading the title into the record.

Chairman Dougherty opened the hearing. There being no response, the public hearing was closed.

*Vice-Chairman Thompson moved, seconded by Commissioner Riddick, and **carried 5-0, to adopt the ordinance.** ([Ordinance No. 2019-19](#))*

**I. REZONING APPLICATION NO. Z 19-09, FROM RURAL RESIDENTIAL (RR) TO COMMERCIAL, HIGHWAY INTERCHANGE (CHI), FILED BY BETTY H. SINEATH:**

Mr. Andrews presented the ordinance for consideration, reading the title into the record.

Chairman Dougherty opened the hearing. There being no response, the public hearing was closed.

*Vice-Chairman Thompson moved, seconded by Commissioner Chandler, and **carried 5-0, to adopt the ordinance.** ([Ordinance No. 2019-20](#))*

**J. LAND USE CLASSIFICATION AMENDMENT APPLICATION NO. S191113A, FROM RESIDENTIAL, LOW DENSITY (LESS THAN OR EQUAL TO 1 DWELLING UNIT PER 5 ACRES) TO COMMERCIAL, FILED BY KEYSTONE HEIGHTS SHRINE CLUB ASSOCIATION, INC.:**

Mr. Andrews presented the ordinance for consideration, reading the title into the record.

Chairman Dougherty opened the hearing. There being no response, the public hearing was closed.

*Commissioner Riddick moved, seconded by Vice-Chairman Thompson, and **carried 5-0, to adopt the ordinance.*** ([Ordinance No. 2019-21](#))

**K. REZONING APPLICATION NO. Z 19-11, FROM RESIDENTIAL, SINGLE FAMILY (RSF-1) TO COMMERCIAL, GENERAL (CG), FILED BY KEYSTONE HEIGHTS SHRINE CLUB ASSOCIATION, INC.:**

Mr. Andrews presented the ordinance for consideration, reading the title into the record.

Chairman Dougherty opened the hearing. There being no response, the public hearing was closed.

*Commissioner Durrance moved, seconded by Commissioner Riddick, and **carried 5-0, to adopt the ordinance.*** ([Ordinance No. 2019-22](#))

**L. REZONING APPLICATION NO. Z 19-08, FROM RESIDENTIAL, (MIXED) SINGLE FAMILY/MOBILE HOME-1 (RSF/MH-H) TO RURAL, RESIDENTIAL (RR), FILED BY GLENN W. MULLINS, ROBERT S. MULLINS, JR. AND PATRICIA M. WILLIAMS**

Mr. Andrews presented the ordinance for consideration, reading the title into the record.

Chairman Dougherty opened the hearing. There being no response, the public hearing was closed.

*Commissioner Chandler moved, seconded by Vice-Chairman Thompson, and **carried 5-0, to adopt the ordinance.*** ([Ordinance No. 2019-23](#))

**EMERGENCY ITEM:**

**FLORIDA FISH AND WILDLIFE CONSERVATION COMMISSION—FLORIDA BOATING IMPROVEMENT PROGRAM GRANT AGREEMENT—LAKE SAMPSON CYPRESS RUN BOAT RAMP FACILITY. GRANT FUNDING AWARD FOR DESIGN - \$58,000.00**

Ms. Rhoden advised that just yesterday the County received a Florida Boating Improvement Program Grant Agreement from Florida Fish and Wildlife Conservation Commission for the design phase of the Lake Sampson Cypress Run Boat Ramp project. The second phase (construction) of the project will open in February and closes in April. Staff desires to have the design phase complete prior to submitting an application for the construction phase, thus the need for emergency action.

Chairman Dougherty called for public comments.

**Paul Still:**

- Expressed concerns regarding the project and urged the Commission to delay action to allow for further study and review.

*Vice-Chairman Thompson moved, seconded by Commissioner Durrance, and **carried 5-0, to declare an emergency to consider the item.***

*Vice-Chairman Thompson moved, seconded by Commissioner Durrance, and **carried 5-0, to approve the program grant agreement.***

Commissioner Durrance stated that the Suwannee River Water Management District has given their blessing to begin this project and they are willing to work with the county on whatever needs to be done regarding permitting, etc.

**2. PUBLIC COMMENTS ([Forms](#)):**

Chairman Dougherty recognized the following individuals who presented comments on the subject matter(s) noted:

**Tom Germano:**

- DEP's Request for Additional Information in response to the Environmental Resource Permit application for the Chemours Company FC, LLC. ([Submitted a copy to the Clerk](#))
- Expressed appreciation for the time the citizens are allowed to address the Commission.

**Mitchell Gunter:**

- Thanked Mr. Dodds, Commissioner Riddick and Bennie Jackson for considering and moving forward with rerouting traffic at the Keystone Collection Site.
- SR100 safety concerns.

**3. CONSENT AGENDA:**

- A. MINUTES OF 11-04-19 REGULAR SCHEDULED MEETING
- B. CONSIDER APPROVAL OF INTERIM COUNTY MANAGER RACHEL RHODEN SERVING AS PROJECT MANAGER ON STATE OF FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY, FLORIDA JOB GROWTH INFRASTRUCTURE GRANT (AGREEMENT NO. G0062)
- C. CONSIDER APPROVAL OF REQUEST TO REFINANCE/RESTRUCTURE A SHIP MORTGAGE
- D. INVENTORY SURPLUS LIST
- E. MINUTES OF 11-21-19 REGULAR SCHEDULED MEETING
- F. RETROACTIVE APPROVAL (Approved by Chairman Dougherty on 12-10-19) TO ACCEPT FEDERAL FUNDING ASSISTANCE IN THE AMOUNT OF \$50,503.00 (No County Match) FOR OPERATION CRIME REDUCTION—EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) PROGRAM (2020-JAGC-BRAD-1-Y50-026)

*Commissioner Riddick moved, seconded by Commissioner Durrance, and **carried 5-0, to approve the [Consent Agenda](#).***

**4. APPROVE PAYMENT OF BILLS—Vice-Chairman Thompson:**

*Vice-Chairman Thompson moved, seconded by Commissioner Durrance, and **carried 5-0, to approve payment of the bills.*** (The Distribution List is on file in the Finance Department of the Office of the Clerk of Courts.)

**5. ROAD DEDICATION REQUEST – COMMISSIONER FRANK DURRANCE:**

**N.W. 105<sup>th</sup> Ave. – Dedicated to A.B. Whitehead, Jr.**

Commissioner Durrance presented the [request to dedicate N.W. 105<sup>th</sup> Avenue to A.B. Whitehead, Jr.](#)

*Commissioner Durrance moved, seconded by Vice-Chairman Thompson, and **carried 5-0, to dedicate N.W. 105<sup>th</sup> Avenue in memory of A.B. Whitehead, Jr.***

**6. INTERIM COUNTY MANAGER REPORTS—Rachel Rhoden:**

**A. RESOLUTION—CERTIFYING THAT THE MONIES FROM THE EMS COUNTY AWARDS GRANT WILL IMPROVE AND EXPAND THE PRE-HOSPITAL EMS SYSTEM AND WILL NOT BE UTILIZED TO SUPPLANT EXISTING BRADFORD COUNTY EMS BUDGET ALLOCATIONS—Allen Parrish, Emergency Medical Services Director:**

Ms. Rhoden requested permission to submit an EMS grant application to the Florida Department of Health in the amount of \$19,703.00 (no county match), for specialized training of EMS personnel.

Mr. Parrish presented comments supporting the grant application and presented the resolution for consideration, reading it by title.

*Commissioner Durrance moved, seconded by Vice-Chairman Thompson, and **carried 5-0, to approve the resolution.*** ([Resolution No. 2019-63](#))

Mr. Parrish provided an update regarding a matching grant award for a remounted ambulance. He would like to upgrade the stretcher in the remounted unit to have the updated safety standards for the locking and lifting mechanism, at the cost of approximately \$22,000. During the FY19-20 budget process, the decision was made to budget for stretcher upgrades in the Fiscally Constrained Fund. With the stretcher upgrade, the cost of the remounted unit is approximately \$147,000.

Clerk Norman confirmed that the funds are in the budget.

**Commissioner Durrance moved, seconded by Vice-Chairman Thompson, and **carried 5-0, to approve the request to upgrade the stretcher.****

Mr. Parrish expressed appreciation to the Board for their support of the EMS Department. It is his goal to retrofit all the units with the updated stretchers as the units are remounted. He reported that last month there were only 13 days that they did not have a truck to send to a call, as opposed to 17 the month before. At some point, he would like to get direction from the Board concerning what should be done to get EMS staffing levels up to serve the citizens and meet the call needs.

**B. FDOT SOLICITATION OF TRANSPORTATION PROJECTS FOR FISCAL YEAR 2024—  
Jason Dodds, Road Superintendent:**

Ms. Rhoden advised that FDOT is soliciting transportation applications for their fiscal year 2024 Work Program. Only three applications may be submitted and the due date is January 31, 2020.

Mr. Dodds has prepared an [assessment of needs of county maintained roads](#). From this list, staff is asking the Board to select three (3) roads to submit to FDOT for consideration.

Mr. Dodds addressed the Commission. He recommended submitting the following roads:

- CR 21B (between SE8th and SE 43<sup>rd</sup> St.)
- NW 177<sup>th</sup> St. (between SR16 and CR229)
- SW CR 237 (3.08 miles)

*Commissioner Durrance moved, seconded by Vice-Chairman Thompson, and **carried 5-0, to approve Mr. Dodds' recommendation.***

**C. 2020 BOARD MEMBERSHIP AND OVERSIGHT APPOINTMENTS**

Referring to the current appointments, Ms. Rhoden asked the Board to review the list and communicate to her any preferences for service on the various boards. She will then compile a new list for consideration at the next Commission meeting.

Chairman Dougherty presented comments regarding the committee/board assignments.

Ms. Rhoden presented a couple of items that were not on the agenda:

- Announced that Facility Maintenance Director, Dean Bennett, has submitted a notice of retirement effective January 3, 2020. To comply with the current hiring freeze, the County Manager's Office, together with capable staff, will work diligently to maintain current services utilizing existing resources.

Chairman Dougherty stated that Facility Maintenance and custodial services will be under the supervision and management of Road Superintendent Jason Dodds. Ms. Hansen will assist with custodial services as far as scheduling is concerned.

Responding to inquiry by Chairman Dougherty, Clerk Norman stated that rather than a budget amendment, it would be best to leave the funds in the Facility Maintenance budget for the remainder of the fiscal year.

- Recreation Advisory Committee: Mr. Milner, Manager for the City of Starke, has indicated that the City is in the process of establishing a Recreation Advisory Committee. The City would like the committee to include citizen members from both the City and the County. Applications for appointment to the committee may be obtained by contacting the Recreation Coordinator, Ashley Johnson Yowell. At some point in the next year, the City desires to meet in a joint workshop for the purpose of discussing recreation.



Chairman Dougherty presented comments specifically making reference to what he would like to see accomplished while examining recreational sports in Bradford County. He acknowledged that roughly 80% of the participants in recreational sports are from the County and that the County Commission needs to give it a hard look.

## **7. COUNTY ATTORNEY REPORTS—Will Sexton:**

### **A. REQUEST PERMISSION TO ADVERTISE A REQUEST FOR QUALIFICATIONS TO PERFORM AN ENVIRONMENTAL ASSESSMENT OF THE KEYSTONE HEIGHTS AIRPORT GROUNDS, AS REQUIRED BY THE FEDERAL AVIATION ADMINISTRATION, IN ORDER TO PROCEED WITH THE PROJECT ELEMENTS IN THE STATE OF FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY, FLORIDA JOB GROWTH INFRASTRUCTURE GRANT—AGREEMENT NO. G0062**

Mr. Sexton presented the request as outlined above. The County received notification that the \$300,000.00 DEO Rural Infrastructure Fund grant application to pay for the environmental assessment (EA) was approved. If the Board approves the RFQ, he anticipates recommendation for a firm to engage within 60 days.

*Commissioner Durrance moved, seconded by Vice-Chairman Thompson, and **carried 5-0, to approve the [RFQ for the Environmental Assessment](#) for the Keystone Airport.***

### **B. CONSIDER APPROVAL OF SECOND AMENDMENT TO THE INTERLOCAL AGREEMENT BETWEEN ALACHUA COUNTY AND BRADFORD COUNTY REGARDING THE ALACHUA/BRADFORD LOCAL WORKFORCE DEVELOPMENT BOARD d/b/a CAREERSOURCE NORTH CENTRAL FLORIDA**

Mr. Sexton presented the amended Interlocal Agreement for consideration. The Alachua County Board of County Commissioners adopted this amendment, which accomplishes two things:

- Extends the Interlocal Agreement on a temporary basis for another 180 days, which will give the two counties time to work out any structural changes that need to be made.
- Gives Alachua County, who has volunteered to do so, the authority on an emergency and interim basis, to engage the services of a financial or operational consultant to perform administrative entity services to keep CareerSource up and running while the structural changes are being worked out.

Chairman Dougherty asked Mr. Sexton to clarify the name of the CareerSource that would be stepping in and taking over at this point. Mr. Sexton stated that it is CareerSource Citrus, Levy, Marion. It would also allow them to engage a financial services firm for accounting purposes.

*Commissioner Riddick moved, seconded by Commissioner Chandler, and **carried 5-0, to approve the Second Amendment to the Interlocal Agreement with Alachua County.***



**8. SHERIFF REPORTS—Sheriff Smith:**

- Expressed gratitude for an amazing year and everything that has been accomplished.
- Wished everyone a Merry Christmas.

**9. CLERK REPORTS—Clerk Norman:**

- Stated that it has been a pleasure working with the Board this year. A lot has been accomplished for the citizens of the County.
- Wished everyone a Merry Christmas and Happy New Year.

**10. CHAIRMAN COMMENTS—Chairman Dougherty:**

- Expressed appreciation to Sheriff Smith for being present and supporting families who have lost loved ones.
- Thanked Mr. Mitchell Gunter for his efforts to make the County a safer place.
- Wished everyone a Merry Christmas.

**11. COMMISSIONERS COMMENTS:**

**Commissioner Riddick:**

- Expressed appreciation to county staff and to the citizens for their involvement in the community.
- Wished everyone a Merry Christmas.

**Commissioner Durrance:**

- Wished everyone a Merry Christmas.

**Vice-Chairman Thompson:**

- Expressed appreciation to County staff, his fellow Board members, and to the citizens for allowing him the opportunity to serve.
- Wished everyone a Merry Christmas and Happy New Year.

**Commissioner Chandler:**

- Expressed appreciation to his fellow Board members, County staff, and to the citizens for allowing him to continue to serve.

(12-19-19 Regular Meeting)

**ADJOURN:** There being no further business, the meeting adjourned at 7:24 p.m.

Minutes approved by BoCC at the Regular Scheduled Meeting of 01-16-2020.